

[Promulgated on August 15, 2016]

# NATIONAL TAIWAN UNIVERSITY

## Regulations on the Selection and Rewarding of Distinguished Academic Advisors

May 16, 2002	Passed by the Student Counseling Committee at its 13 <sup>th</sup> meeting
May 17, 2006	Passed by the Student Counseling Committee at its 20 <sup>th</sup> meeting
December 07, 2007	Passed by the Student Counseling Committee at its 23 <sup>rd</sup> meeting
June 30, 2016	Passed by the Student Counseling Committee at its 40 <sup>th</sup> meeting
August 01, 2016	Passed by the University Endowment Fund Management Committee at its 2 <sup>nd</sup> meeting, Fiscal Year 2016
July 6, 2020	Passed by the Student Counseling Committee at its 48 <sup>th</sup> meeting
September 30, 2020	Passed by the University Endowment Fund Management Committee at its 2 <sup>nd</sup> meeting, Fiscal Year 2020

- Article 1 The National Taiwan University (NTU or “the University”) *Regulations on the Selection and Rewarding of Distinguished Academic Advisors* (“the Regulations”) are formulated in accordance with Article 14 of NTU’s *Regulations for the Implementation of Academic Advisor System* for the purposes of selecting and rewarding distinguished academic advisors who are enthusiastic and dedicated in their advisory capacity.
- Article 2 A Distinguished Academic Advisor Selection Committee shall be established for the purpose of evaluating and identifying distinguished academic advisors. The Selection Committee shall be composed of the Vice President for Student Affairs and one faculty member appointed by each college of NTU. The Vice President for Student Affairs shall act as the committee chair. Members of the Selection Committee shall serve a one-semester term and may serve a second term if reappointed by their respective colleges. In the event that a Selection Committee member is nominated as a distinguished academic advisor candidate, they shall recuse themselves from the selection process to avoid a conflict of interest.
- Article 3 Full-time NTU faculty members who have served as an academic advisor for at least four years are eligible for the selection process. Each department or graduate institute advisory working committee may recommend one advisor as a candidate for the selection process. The recommendation process is subject to the regulations issued by the Office of Student Affairs.
- Article 4 Distinguished academic advisors shall be selected based on the following criteria:
1. Caring for advisees and providing them with guidance in their day-to-day life, academic studies, and other activities, with concrete and positive results.
  2. Identifying students’ difficulties and problems in a proactive manner and providing them with the necessary assistance, as substantiated by concrete evidence.
  3. Handling unusual or major events in a way that has a positive impact on advisees, as substantiated by concrete evidence.
  4. Adopting innovative or specific measures on student advisory and guidance.

- Article 5 A list of candidates nominated as distinguished academic advisors by the departments and graduate institutes shall be sent to the advisory working committee of the affiliated college to be ranked in order of preference. Each college may nominate up to three candidates with the highest rankings. These rankings will be consulted by the Distinguished Academic Advisor Selection Committee during the evaluation process, at which time several distinguished academic advisors will be selected, with no more than one from each college. It is possible that none of the candidates will be selected as distinguished academic advisors if lacking a suitable candidate.
- Article 6 A faculty member may only be selected as a distinguished academic advisor once. Faculty members who have previously been selected as outstanding academic advisors before the amendment of the Regulations shall be recognized as distinguished academic advisors, but the cash prizes shall be awarded in accordance with the regulations of the year they were selected as distinguished academic advisors.
- Article 7 The list of faculty members selected as distinguished academic advisors will be announced upon approval by the University President. A public recognition ceremony will be held by the University to honor the distinguished academic advisors, who will be awarded cash prizes in addition to medals.
- The amount of the cash prize shall be calculated by multiplying a fixed number of points (currently 100 points) by a conversion factor (in NT\$ per point). The conversion factor shall be determined annually and approved by the University President.
- Records of awarded candidates shall be sent to the personnel offices of their respective departments and institutes for archival purposes.
- Article 8 The Regulations shall be passed by the Student Counseling Committee and the University Endowment Fund Management Committee, and then implemented on the date of promulgation.