

NATIONAL TAIWAN UNIVERSITY

Regulations for Graduate Student Stipends

June 17, 2003	Passed by the 2,297 th Administrative Meeting
September 07, 2004	Passed by the 2,355 th Administrative Meeting
July 11, 2006	Amended and passed by the 2,440 th Administrative Meeting
October 05, 2010	Amended and passed by the 2,640 th Administrative Meeting
October 25, 2011	Amended and passed by the 2,690 th Administrative Meeting
May 22, 2012	Amended and passed by the 2,716 th Administrative Meeting
December 11, 2012	Amended and passed by the 2,742 nd Administrative Meeting
July 30, 2013	Amended and passed by the 2,773 rd Administrative Meeting
July 28, 2015	Amended and passed by the 2,868 th Administrative Meeting
August 18, 2015	Amended and passed by the 2,870 th Administrative Meeting
January 26, 2016	Amended and passed by the 2,891 st Administrative Meeting
July 25, 2017	Amended and passed by the 2,958 th Administrative Meeting
September 29, 2020	Amended and passed by the 3,078 th Administrative Meeting

Article 1 National Taiwan University (NTU or “the University”) formulates the *Regulations for Graduate Student Stipends* (“the Regulations”) to improve graduate students’ research competencies and academic proficiency, award them for outstanding performance, and encourage them to focus on their studies and participate in and assist with teaching activities and other tasks in their departments/graduate institutes. Funds for the stipends shall be drawn from the University’s Endowment Fund.

Article 2 Stipend shall be categorized into two types: scholarships and employment-based part-time assistantship allowances. A graduate student may receive both simultaneously.

Each department/graduate institute may specify the proportion, amount, quota, application requirements, etc. for scholarships and part-time assistantship allowances within the allocated annual stipend amount.

The purpose of scholarships shall be to recognize and reward outstanding performance, assist the economically disadvantaged, and subsidize individual research. There is no assumption of responsibility in regard to scholarships, which shall not be considered remuneration for services.

Part-time assistants (teaching and/or administrative assistants) shall participate in and assist with teaching activities and other tasks in a department/graduate institute of the University. The additional budget allocation stipulated in Article 6, Paragraph 1 of the Regulations shall only be disbursed as allowances for teaching assistants.

Article 3 In regard to teaching activities as referred to in the Regulations, priority may be given to courses that are required by the University for multiple departments/graduate institutes after communication and coordination between the departments involved.

Independent graduate institutes shall provide the relevant departments with candidates for teaching assistantships. The number of support personnel required for the courses provided by the relevant departments shall be specified on the budget application.

Article 4 A graduate student who receives a minor demerit (or more severe penalty) due to a violation of school rules shall not apply for or receive a stipend until more than a year has passed since the month following the imposition of the penalty.

If a graduate student receiving a stipend violates the aforementioned requirement, the student shall stop receiving the stipend and return any overpayment.

Article 5 Students who receive a stipend may receive other scholarships simultaneously. However, each department/graduate institute may specify a maximum amount that may be received. Any payment exceeding this amount shall be returned.

Article 6 The annual stipend amount allocated to each department/graduate institute be determined based on the number of registered graduate students on October 15 of the previous year. The annual stipend amount for newly established departments/graduate institutes shall be calculated based on the enrollment quota approved by the Ministry of Education, and the allocation period shall be from August to December each year.

The aforementioned number of enrolled graduate students shall not include the number of students from in-service programs, on-the-job students, or students from Mainland China. Each department/graduate institute may adjust its quota based on the table in the appendix.

The Student Assistance Division, Office of Student Affairs may review and verify the annual stipend amount allocated to each department/graduate institute based on the budget compiled by the Accounting Office and the number of eligible students adjusted according to the table in the appendix. The ratio of the monthly stipend amount received by a master's student compared to a Ph.D. student shall be set at 3:4.

1. To encourage graduate students to serve as teaching assistants and promote positive educational development, additional budget may be allocated for teaching assistant allowances on top of the general annual stipend amount described in Article 6. The quota shall be determined based on the budget available.

The distribution of the additional budget shall be calculated based on the ratio of the teaching assistant allowances disbursed by each department/graduate institute under the Regulations to the total teaching assistant allowances disbursed by each department/graduate institute under NTU in the previous year.

Article 7 Each academic program may first disburse up to one-third of the general annual stipend amount of the previous year if necessary before the annual stipend amount of the current year is approved and allocated. When the annual amount is determined, each academic program shall accordingly adjust the amount to be given for the remaining months of the year.

Article 8 The Student Assistance Division, Office of Student Affairs shall announce details about the stipend according to the annual school schedule, including

the total stipend amount, base amount, personnel quota, and allocation for each academic program, and available balance.

Article 9 An employment contract between each department/graduate institute and its part-time assistants shall be drawn up that sets forth the workplace, working hour(s), working period, duties, wages, regulations, contract termination details, and other relevant rights and obligations.

Article 10 After coordinating with their respective colleges, departments/graduate institutes shall formulate fair and reasonable enforcement rules and regulations to be sent to the Student Assistance Division for reference. Student representatives shall be invited as necessary to participate in the formulation of said enforcement rules and regulations.

The enforcement rules and regulations shall stipulate rules and methods for the disbursement of stipends as well as procedures for review and appeal.

The aforementioned enforcement rules and regulations involving part-time assistants must comply with the Ministry of Labor's *Guidelines on Labor Rights Protection of Part-time Assistants of Institutions of Higher Education*, the University's *Directives Regarding Labor Rights Protections for Part-Time Student Assistants*, and other relevant regulations.

The handling of labor and attendance issues by each department/graduate institute shall conform to the *Labor Standards Act* and other labor regulations.

Article 11 The Regulations shall be passed by the Administrative Meeting and then implemented on the date of promulgation.